



# FARNHAM TOWN COUNCIL

## Agenda Council

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### Time and date

Thursday 7th November, 2019 at 7.00 pm

### Place

Council Chamber – Town Council Offices, South Street, Farnham.

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on Thursday 7th November, 2019, at, 7.00 pm in the Council Chamber - Town Offices. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

### **Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk), by 5 pm on the day before the meeting.**

### **Recording of Council Meetings**

This meeting is digitally recorded for the use of the Council only.

### **Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s):

FULL COUNCIL: 7 November 2019

Name of Councillor .....

	<b>Nature of interest (please tick/state as appropriate)</b>		
<b>Agenda Item No</b>	<b>I am a Waverley Borough Councillor/Surrey County Councillor*</b>	<b>Other</b>	<b>Type of interest (disclosable pecuniary or Other) and reason</b>

\* Delete as appropriate



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### **Prayers**

Prior to the meeting prayers will be said in the Council Chamber by Revd Michael Hopkins of The Spire Church. Councillors and members of the public are welcome to attend.

### **1 Guest Speaker - David Munro, Police and Crime Commissioner for Surrey**

### **2 Apologies**

To receive apologies for absence.

### **3 Disclosures of Interest**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### **NOTES:**

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### **4 Minutes (Pages 7 - 16)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on 19<sup>th</sup> September 2019 (Appendix A).

## **5 Questions and Statements by the Public**

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

## **6 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

## **7 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

### **Part I - Items for Decisions**

## **8 Working Group Notes (Pages 17 - 32)**

To receive the notes and any recommendations of the following Working Groups:

- i) Community Enhancement Working Group held on 23<sup>rd</sup> October 2019 (Appendix B).
- ii) Strategy & Finance Working Group held on 29<sup>th</sup> October 2019 (Appendix C).
- iii) Tourism & Events Working Group held on 5<sup>th</sup> November 2019 (Appendix D to follow).
- iv) Cemeteries and Appeals Working Group held on 7<sup>th</sup> November (Appendix E to follow).

## **9 Planning and Licensing Applications (Pages 33 - 56)**

To receive the notes of the Planning and Licensing Consultative Group meeting held on 30<sup>th</sup> September (Appendix F), 14<sup>th</sup> October (Appendix G) and 28<sup>th</sup> October 2019 (Appendix H).

## **10 External Auditors Report 2018/19 (Pages 57 - 62)**

To receive the External Auditor's unqualified audit for 2018-19 (Appendix I).

### **Part 2 - Items to Note**

## **11 Actions taken under the Scheme of Delegation**

## **12 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

## **13 Reports from Outside Bodies**

To receive reports from Councillors who are the Council's representatives on outside bodies.

## **14 Date of Next Meeting**

To note the date of the next meeting of full Council on Thursday 19<sup>th</sup> December 2019.

**15 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

**Item 3 - Confidential Items**

**16 Any confidential matters (if required) arising from discussions of the Working Group notes.**

Council Membership:

Councillors: Pat Evans (Mayor), Alan Earwaker (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Paula Dunsmore, Alan Earwaker, Brian Edmonds, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward.